**PATIENT PARTICIPATION GROUP MEETING 31.3.2015**

**MINUTES OF MEETING**

**Attended:** PG, MY, MK, CB, RH, JA, SHF, JH.

**Apologies:** GE, BD

Minutes of last meeting were agreed.

**PPG Aims**

SHF read out the PPG aims to the meeting. PG asked if these aims could be noted down. SHF to arrange and provide for the next meeting.

**PPG Agendas**

PG requested that everyone in the PPG consider ideas for future agendas and provide them before the meetings.

**Events / External Communications**

RH asked if it was possible to have a notice on the Practice website re what conditions / viruses are going around at any one time e.g. chicken pox so that people could be aware and perhaps get vaccinations etc if appropriate.

JH explained that vaccinations are only available for certain cohorts of patients e.g. shingles vaccinations are only available for certain age groups.

PG invited suggestions for further topics to be discussed or events.

We are all looking forward to the Dementia Friends event which is to be run throughout the day on Thursday 16th April 2015 along with Carers Resource. Tea, coffee and biscuits will be available throughout. PG, MK, CB and MY will be attending the event to help out.

**CCG Update**

MY attended the Clinical Commissioning Group meeting on 5/3/2015 held in Keighley. Unfortunately, it was poorly attended by the public with only about 9 people attending. MY advised us of what was discussed regarding refreshed CCG objectives, Patient engagement, Clinical Performance, Mental Health and Prescribing at the meeting which was gratefully received.

CB voiced his concerns re the CCG highlighting for Practices to use cheaper drug alternatives. JH advised that this was not the case and that using generic named medication instead of brand named was the same, but generally at a much cheaper cost.

PG suggested maybe it would be beneficial if perhaps a Pharmacist or a Dietician could be invited to attend a PPG to give us all a bit more insight regarding prescribing.

The next quarterly Clinical Commissioning Group meeting will be held at Skipton on Thursday 4th June.

**PPG Network Meeting**

PG is to attend the next Network meeting being held on Thursday 9th April 2015. The ‘Advance Care Plan for personal preferences and choices for end of life care’ is on the agenda and PG invited comments from all.

SHF explained that Practices were already using an ‘End of Life’ care form for both Palliative patients and also for patients who regularly had ‘Unplanned Admissions’ to hospital which covered the same aspects. These were viewed / demonstrated via the overhead projector for all present.

MY asked if there had been any response from Airedale General Hospital who was currently trailing the Care Plan. PG advised that there had been no feedback yet.

**AOB**

RH asked if we were going to recruit a pharmacist to help GPs. SHF advised that we were to have pharmacist help from early May.

CB was concerned was concerned that NS had told him that he had not seen the last PPG minutes. SHF advised that these are e-mailed to Ling House Clinicians and pertinent points raised at the GP meetings.

CB asked why we no longer had a photo board of all the staff in reception. Sara to take away and discuss.

**Next meeting planned for Tuesday 7th July 2015**

JA has given her apologies as she will be away.