**PATIENT PARTICIPATION GROUP MEETING 27.1.2015**

**MINUTES OF MEETING**

**Attended:** Chair PG, MY, MK, CB, RH, JA, SR, IM, MH, GP, SHF, MM.

**Apologies:** GE, BD

It was a good turnout and our new members were welcomed.

Minutes of last meeting were agreed.

**PPG Network Meeting**

PG and MY attended the PPG network meeting in Skipton.

PG fed back to the meeting regarding the Advance Care Plan for personal preferences and choices for the end of life care and requires comments back regarding the care plan at the next meeting. SHF explained that there was something similar in use at the moment called Avoiding Unplanned Admissions Care Plan aimed at helping support those patients with a high hospital admittance rate.

**CCG Update**

MY attended the Clinical Commissioning Group meeting on 4/12/2014. Unfortunately only three members of the public attended. She wrote brief notes from that meeting for the PPG attendees. These highlighted the difficulties with finance, the aims to achieve higher quality, more integrated and financially sustainable care for patients, plans to encourage patients self care and that £10,000,000 was to be made available to encourage more GPs to study.

**AOB**

CB asked if he could have clarification of the various meetings held and suggested that something along the lines of a family tree showing the structure of all the network / PPG and CCG meetings and how they all fed back to each other.

CB was concerned re what we could do as a Practice about the high population of diabetics in Keighley and weight management. However, it was highlighted that Keighley was one of the most deprived wards in the country which would contribute to this problem.

CB suggested that we should have a statement of what our PPG have achieved. SHF said she would take this proposal and look to show this on the Ling House website and something in the waiting room.

MY asked if the Practice was to have a health navigator. SHF explained that this had been considered but there were no plans to have one at the present time.

CB proposed that the Practice should have a board in the waiting room with photos of the Practice staff.

MH gave the sad news that she was to retire at the end of March.

SR suggested that we open the switchboard half an hour earlier at the same time that the Practice opened. SHF advised she would take this suggestion to the Practice Manager, GE, to discuss however there was more to consider that just opening the lines as staff and GP contracts would need to be altered.

It was suggested that perhaps changing the meeting time to the afternoon would interest people with children to come who otherwise couldn’t as they would need to arrange childcare.

Next CCG meeting will be Thursday 5th March 2015

**Next meeting planned for Tuesday 31st March 2015 at 5.45pm**

Meeting closed at 7.05p.m.